

Full Name : \_\_\_\_\_  
 Permanent Code : \_\_\_\_\_  
 Semester : \_\_\_\_\_

## A. Registration

We are pleased to inform you that your application for registration to the \_\_\_\_\_ program has been accepted.

1.  Full-time.
2.  Part-time (as requested) / number of courses: \_\_\_\_\_
3.  Part-time (number of courses requested: \_\_\_\_\_ / number of courses allowed: \_\_\_\_\_ )
4.  Tuition fees of \$2 per hour of instruction will be charged for the selected course.
5.  Independent students: Tuition fees of \$6 per hour of instruction will be charged for the selected course.

## B. Conditions for readmission

To obtain the permission to readmit to  full-time OR  part-time at Cégep à distance, you must commit to:

1.  Successfully complete at least \_\_\_\_\_ courses out of \_\_\_\_\_ courses.
2.  Successfully complete another semester of two courses out of two courses before a full-time registration.
3.  Successfully complete the following courses: \_\_\_\_\_
4.  Sufficiently demonstrate the ability to succeed by passing the equivalent of \_\_\_\_\_ courses, before a full-time registration request will be considered.
5.  In case of repeated failure in this course, you will be readmit as an independent student. Tuition fees of \$6 per hour of instruction will be charged for each course in which you will be registered.
6.  Satisfy the condition(s) mentioned above, or you may be expelled from your program and / or Cégep à distance.

## C. Student Success measures

Cégep à distance wants you to succeed and has established several measures to help increase the likelihood of success in your distance studies. In this vein, in addition to pledging to respect the conditions above, you also agree to the following requirements:

1.  Review the Student Success brochures on distance education, available from Cégep à distance by visiting our web site: <http://cegepadistance.ca/en/home-students/informations-and-services/student-success/student-success-tools/>. You will find three guides to help you improve your study habits: *The road to success*, *Time management* and *Examination stress*.
2.  Submit a completed copy of 'My Schedule' (inside the Introduction and Instructions guide) to an Academic advisor (aide pédagogique) **the week after receiving your course material**.
3.  Contact the Academic advisor (aide pédagogique) by **Week 4**.
4.  Contact your tutor during the **5<sup>th</sup> week** following registration.
5.  Submit your 1<sup>st</sup> assignment **before the 6<sup>th</sup> week** after your registration for:
  - all the courses in which you are registered.
  - the following course or courses: \_\_\_\_\_

**I pledge to conform to the Student Success measures and respect the stated conditions for readmission above.**

**Signature (mandatory):** Student: \_\_\_\_\_ Date: \_\_\_\_\_

**Verified by:** Academic Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

### IMPORTANT

To confirm and activate your registration, you **must** forward this Success contract by mail, fax or e-mail (scanned with original signature) to \_\_\_\_\_ before \_\_\_\_\_, otherwise we will be unable to process your request for registration.

**We recommend that you make a copy of this document for your personal files.**