

Request for extension



Please note that the requests must be received by Cégep à distance no later than five business days after your assignment submission deadline date. All late requests will be refused.

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Fax : (514) 864-6400
infoscol@cegepadistance.ca

Instructions

- To request an extension on an assignment, you must have had at least ONE assignment corrected, and the mark must be recorded in your file.
 - **PHYSICAL EDUCATION COURSE:** You must have had at least FOUR assignments corrected for the course 109-101-MQ and at least THREE for the course 109-103-MQ. The marks must be recorded in your file.
- One two-month extension will be granted for assignments and one one-month extension for the exams. Cégep à distance never grants a second extension.

Permanent code _____

Family name _____

Given name(s) _____

Course number	Course title	Assignment	Exam
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

For an exam extension, indicate the CEGEP where you wish to write your exam and the date.

CEGEP: _____

Date (yyyy/mm/dd): _____

Please briefly explain the reason for your request: _____

Health-related issues

A document signed by a health care professional is mandatory if you request an extension for medical reasons. Note that you will not be charged the standard fees if you provide proof of your medical condition.

Fees - A \$40 fee per request applies :

(all requests that do not include an enclosed payment will be denied and returned to sender)

Cégep à distance does not accept personal checks

Certified cheque

Money order

Reserved for use by Cégep à distance's

Amount : _____

Receipt # : _____

Date : _____

Signature : _____

Credit card

Visa

Master Card

Expiration

Credit card number

Year

Month

Signature _____

Date (yyyy/mm/dd) _____

Payment : _____ \$ (40\$ per request)

Fax : (514) 864-6400.

Signature: _____

Date: _____

yyyy/mm/dd